

California Arts Council  
State-Local Partnership Program  
2007-2008 Grant Agreement Terms and Conditions

**Technical Assistance Grant**

Appendix A: Reporting Requirements

Following completion of the activities supported by this grant and/or no later than 30 days after the end of the grant period, the grantee shall submit:

1. *California Arts Council/NEA Grants Activity Survey*
2. 25% Invoice Form
3. Final Report that includes responses to the following questions (maximum 2 pages):
  - I. Summarize the activities supported by your SLPP grant.
  - II. Where applicable, in which ways did your SLPP grant assist in the following?
    - a. Maintain a public office staffed by, at the minimum, a part-time director/professional administrator to be accessible during normal business hours.
    - b. Establish partnerships to strengthen Arts In Education in each county.
    - c. Gather information and/or partner with the CAC for purposes of cooperative programming.
    - d. Attend CAC or other gatherings.
    - e. Bring your agency up to date technologically.
    - f. Serve as a resource, act as a link, impact public policy, partner with CCSESA, and/or support local arts development.
    - g. Provide accessibility – cultural diversity, geographic setting, and economic – to the residents of your county.
    - h. Impact your organization's managerial and fiscal competence.

**Note:** The California Arts Council/NEA Grants Activity Survey and Invoice Forms are available on the CAC website: <http://www.cac.ca.gov/files/forms.php>